

## Biohazard Awareness Sheet for Housekeeping, Security, Contractors, Facilities Services and non-Biohazard Workers

For all biohazard labs, the biohazard supervisor/workers are responsible for:

- Designating and clearly signing biohazard bench-work areas
- Keeping all work surfaces free from contamination
- Keeping all sink drains free of debris
- Ensuring all biohazard waste receptacles are labelled clearly
- Ensuring all biohazard use and storage units (BSC, incubators, shakers, freezers, fridges, liquid nitrogen tanks) are labelled with the international biohazard symbol.
- Addressing leakage or alarming for any piece of equipment, rendering the area free of contamination
- Cleaning up a spill of biohazardous material.



**Do not touch anything labelled with the biohazard symbol.**

### For leaking freezers and fridges:

- Do not attempt to clean the mess – the biohazard workers are responsible for cleanup
- Throw down paper towels to prevent spread of leakage
- Do not collect wet paper towels – add enough to last a few hours then leave it
- Call security for your building, they will contact the researchers

### For alarming equipment:

- Call security for your building, they will contact the researchers

### For flooding:

- Follow the protocol for your building

### For sinks:

- When sinks are clearly hand-washing sinks ONLY (dedicated, small bowl or white porcelain) please clean as normal.
- When sinks are used as work-sinks (stainless steel or deep), *do not attempt to remove debris from drains as there may be broken glass present.* The biohazard workers are responsible for cleaning the drains of their work-sinks.

### For floors:

- Always use brush and dustpan to collect materials, never hands or paper towels

### Before repair or installation:

- Confirm with your supervisor that the area is deemed free of contamination before your work begins
- Your supervisor communicates with the person responsible for the space

**If a biohazard worker has a spill, your job is to LEAVE. Do not attempt to help.**

**Your safety comes first. Contact your supervisor with any concerns.**