Pest and Vermin Control

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# Purpose

<<<< This SOP is left in DOCX format so that you may edit it for your own laboratory>>>

The purpose of this SOP is to lay out the responsibilities and procedures for all lab occupants when vermin (insects or rodents) are discovered.

# Scope

This SOP applies to all occupants of all laboratories.

# Responsibilities

## Supervisors

Supervisors are responsible for:

* **Reviewing this SOP on a regular basis. Review is to consider and mitigate the risks of spill, loss of containment and exposure or other harm. Refer to Performing Risk Assessments SOP.**
* Ensuring that all workers under their supervision are trained on and are proficient in performing the steps of this SOP.

## Workers

Workers are responsible for:

* Following this SOP as approved by their supervisor

# For Campus Locations

Contact Facilities Services Customer Services staff at extension 24740 or email [clerks@mcmaster.ca](mailto:clerks@ppims.mcmaster.ca). Their hours of service are 8:30 a.m. to 4:30 p.m., Monday through Friday.

# For McMaster University Medical Centre / Health Sciences Centre

Please call Customer Support Services (CSS) at X 77744. Follow the prompts for reporting. You will be requested to leave a voicemail message which will be forwarded to the CSS department. Please do not call Crothall nor contact the pest control vendor directly.

# For St Joe’s Hospital

Please contact housekeeping for your building. Update with location specific information.

# For David Braley Research Institute

Please contact housekeeping for your building. Update with location specific information.

# For Juravinski Cancer Centre

Please contact housekeeping for your building. Update with location specific information.